

BY-LAWS  
OF THE  
TRAILBUSTERS SNOWMOBILE CLUB, INC.

**BOARD APPROVED**  
**DATE: 6/14/2022**



PO BOX 193  
LEE CENTER, NY 13363

Website: [www.trailbusters.net](http://www.trailbusters.net)  
E-Mail: [leetrailbusters@gmail.com](mailto:leetrailbusters@gmail.com)

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ARTICLE I – OFFICES

The principal office of the corporation shall be in the Town of Lee, County of Oneida, State of New York.

ARTICLE II – PURPOSE

The purpose of this organization shall be:

1. To develop and maintain a snowmobile trail system after receiving landowner permission and in accordance with policies and rules set by Office of Parks Recreation and Historic Preservation and the New York State Snowmobile Association (NYSSA) and to provide the necessary equipment/storage facility to maintain same.

2. To encourage snowmobilers to have respect for the properties over which they travel.

3. To be active participants in the State, County and Local agencies and snowmobile organizations for the use of snowmobiling as a form of winter recreation on public and private lands.

4. To provide an annual safety course for the purpose of certification of youthful operators and for any adult snowmobilers who wish to take the course.

5. To provide an annual scholarship for local high school seniors pursuing fields of study related to the purposes fostered by this organization.

6. To purchase and maintain the necessary equipment and building(s) for maintaining the trail system.

## ARTICLE III – MEMBERSHIP

### 1. QUALIFICATIONS FOR MEMBERSHIP:

- a. Members must be at least eighteen years of age.
- b. Membership dues are set by New York State Snowmobile Association (NYSSA), due each year by 1 September; memberships effective 1 September – 31 August.

### 2. MEMBERSHIP MEETINGS

- a. Regular meetings of the club shall be held on the second Tuesday of each month, August through April of each year, with the term of officers to begin in May.
- b. The annual membership meeting of this club shall be held at the first meeting in April of each year. The Secretary shall notify all members in good standing a notice stating the time and place of the annual meeting.
- c. The presence at any membership meeting of not less than two officers and five members shall constitute a quorum and shall be necessary to conduct the business of the corporation.

### 3. ORDER OF BUSINESS

The order of business at all meetings of members shall be as follows:

- a. Call meeting to order
  - b. Reading of minutes of the preceding meeting or ask for motion to dispense, with a second, and vote by show of hands.
  - c. Reports of Committees
  - d. Old and unfinished business
  - e. New Business
  - f. Open Discussion
  - g. Adjournment
4. The elected officers of this club shall be:

a. President, Vice-President, Secretary and Treasurer and three (3) Directors.

b. Nominations for the Officers and Directors will be requested at the March meeting. The election of Officers and Directors shall be held at the April meeting and presented to the membership for vote, with voting by members in attendance using a ballot or show of hands. Newly-elected Officers'/Directors' terms will begin on 1 May.

c. The Audit Committee shall consist of the Board of Directors who shall audit the Treasurer's books annually, prior to the Annual Meeting.

d. In the event the club dissolves, all physical assets will be liquidated. The existing funds and funds from the sale of all assets will be held in a bank account until the club is reinstated. At any time, no club member or officer will profit from the club dissolving. The trail system and equipment can be offered to existing clubs within the county at the discretion of the remaining board members.

#### ARTICLE IV – DIRECTORS

##### 1. MANAGEMENT OF THE CORPORATION

a. There shall be a Board of Directors consisting of seven (7) members who shall be the elected officers as stated above plus three (3) members in good standing. The three (3) members who will serve on the Board of Directors shall be elected by the club members for a term of three (3) years with alternate expiration dates.

(1) The Board of Directors shall:

(a) Oversee the general functions of the club

(b) Act as the Audit Committee

(c) Elect a chairman for the Board of Directors from the three (3) member Directors to lead the meeting and to report back to the club. The Chairman of the Board will be elected on a year-to-year basis at the first board meeting after the Club's April elections.

(2) The presence at any board meeting of not less than two (2) member Directors and two (2) Officers shall constitute a quorum and shall be necessary to conduct the function of the Board.

(3) The Audit Committee shall consist of the Board of Directors who shall prepare the Annual Budget, and audit the Treasurer's books annually, due in May.

(4) Any vacancy prior to the normal expiration of a term shall be filled for the unexpired portion of that term by a majority vote of the Board of Directors, at any regular meeting or special meeting called for that purpose. At the end of a Board Member's three-year full term, if they need to step down and if no one steps up to run in that position, they have the opportunity to step back in for another full term.

## ARTICLE V – OFFICERS

### 1. PRESIDENT

The President shall be the chief executive officer of the corporation. The President shall preside at all meetings of the members and of the Board, shall have the general management of the affairs of the corporation and shall see that all orders and resolutions of the Board are carried into effect.

### 2. VICE-PRESIDENT

During the absence or disability of the President, the Vice-President shall have all the power and functions of the President and shall perform such other duties as the board shall prescribe.

### 3. SECRETARY

The Secretary shall keep all minutes and records of the club. The Secretary shall file and keep all documents, records and reports connected with the club, shall conduct all correspondence, and communications connected with the club, and make all required notices of the club.

#### 4. TREASURER

The Treasurer shall have the care and custody of all the funds and securities of the corporation. The Treasurer shall, when duly authorized by the Board of Directors, sign and execute all contracts in the name of the corporation, when countersigned by the President. The Treasurer shall sign all checks, drafts, notes, and orders for the payment of money, which shall be countersigned by one other authorized officer of the club. The Treasurer has the authority to pay all bills as they are received to avoid going over the 30-day payment period and to take advantage of any early pay discounts. The Treasurer shall make a report at the Annual Meeting or when called upon by the President. All records of the Treasurer shall be available for audit as stated in Article IV - 1a.(2).

#### 5. REMOVAL OF DIRECTORS

Any or all of the Directors may be removed for cause by vote of the members or by action of the Board. Directors may be removed without cause only by vote of the members.

#### ARTICLE VI – SEAL

The seal of the corporation shall be as follows:



#### ARTICLE VII – CONSTRUCTION

If there be any conflict between the provisions of the Certificate of Incorporation and these by-laws, the provisions of the Certificate of Incorporation shall govern.

These by-laws approved on the date indicated below shall supersede all previous versions.

These by-laws were approved by the Board of Directors on **14 June 2022** and authorized by a majority vote of the members, officers and directors of the Corporation at a duly noticed meeting which a quorum was present on \_\_\_\_\_.

**IN WITNESS WHEREOF**, the undersigned President and Secretary of the Corporation, have approved these by-laws on \_\_\_\_\_.

\_\_\_\_\_  
Mike Thompson, President

\_\_\_\_\_  
Amelia Piersall, Secretary